



SAN JOAQUIN
REGIONAL
RAIL COMMISSION

The San Joaquin Regional Rail Commission (“*SJRRC*”) is pleased to offer and assist schools with group rates and alternative transportation options. Educational or pleasure field trips are offered to various locations such as the *Dublin BART* station, *California Great America*, and to museums in San Jose. Reservations are made on a first-come, first-served basis and are subject to space availability. To receive your “Online Quick Quote” please visit www.acerail.com under the “Riding ACE” tab you will find a “Groups” tab which contains a link to the Online Quick Quote. Provide your information and submit the on-line “Reservation Printable Quote” at least 30 days prior to your desired departure date. A confirmation letter will be emailed within ten working days from the date you submit your request. As an alternative, you may contact me at (209) 944-6234 for information and reservations.

A \$250.00 cleaning deposit is required for school groups traveling under the group fare structure. The deposit will be refunded within 30 days of the date of travel, if there are no damages or excess cleaning required. In the event of damage or if excessive cleaning is required, the school coordinator will receive notification of deposit forfeit. A group may choose to pay full fare and forgo the \$250.00 deposit.

Your school may be eligible for a Title I Fee Waiver for the cleaning deposit- attached as Exhibit A and incorporated herein by this reference.

Passengers, including groups, are required to adhere to the *SJRRC* Passenger Conduct Code; which is attached as Exhibit B and incorporated herein by this reference.

Additional Guidelines:

- Passenger manifest list required
- Students are required to participate in a mandatory Operation Lifesaver Presentation (provided by ACE) prior to travel.
- The required chaperone to student ratio is: One (1) chaperone per ten (10) students.
- Chaperones are responsible for the conduct and supervision of their group at all time
- Chaperones are required to sit in view of students they are chaperoning to ensure they are being monitored.
- No food or drinks will be allowed to be eaten on the train. Food containers maybe transported
- Items that are not allowed include, but are not limited to: gum, markers, or sharp objects
- Students must remain seated at all times, except to use the bathroom

Office Manager/School Coordinator

ACE Special Groups Coordinator